

Highland Children and Young People's Forum

Virtual Trustee Meeting

Via Zoom

11.00-11.30

9th July 2020

Present: Jim Gilzean (JG), Gaener Rodger (GR), Norman MacAskill (NM), Kirsty Hunter (KH), Brenda Smart (BS), Jean Sieczkarek (JS), Sarah Fowler (SF)

In attendance: Gillian Newman (GN), Emma Thomas (ET)

Apologies: Rebecca Raynes (RR), Rebecca Nicholson (RN),

Item No.	Item and Decisions
1	Welcome & apologies
2	Declarations of interest No declarations of interest
3	WeCanWork Internship Programme <ul style="list-style-type: none">• Gaener and Emma gave an overview of the programme and benefits to HCYPF and Inclusion Scotland• Discussion re payment – Inclusion Scotland rate approx. £10 per hour but will be hoping for experience and skills equivalent to Gillian and Emma so we could consider supplementing the rate of pay.• Gillian answered Jim's queries. The recruitment process would be decided by HCYPF with support from Inclusion Scotland for applicants e.g. practice interviews. The intern would add capacity where it is lacking – development of digital youth work in HCYPF. Support and supervision needs to be considered – likely would need Emma to provide this so there is an implication for Emma's time.• Jean asked about what happens at the end? This will be a discrete 6 month project with outputs/outcomes so we have something to work with e.g. evidence of need. No guarantee of employment at the end of this for the intern but hopefully will end with a funding application.• Jean also queried affordability of top up payment – HCYPF in a good financial position and this would be manageable. Recommendation approved by the Board – get Employers

	Agreement in place by the end of July and then can proceed with WeCanWork Internship programme
4	<p>NEW MEMBER APPROVAL</p> <ul style="list-style-type: none"> • David Alston • Lesley Morgan • Laurie Symon • Jenny Campbell <p>All membership applications approved by the Board</p>
5	<p>AOCB</p> <ul style="list-style-type: none"> • Three current Board members stepping down and have three nominations for the Board at the AGM – Jenny Campbell, Laurie Symon and Les Morgan • Barbara Irvine willing to be co-opted to provide parent carer voice to the Board • Need further discussion with Inspire Highland about how we include young people's voice at the Board e.g. a young people's Board
6	<p>Future meeting dates:</p> <p>AGM - Thursday 16th July (@ 1pm) Zoom session with Inspire Highland following AGM - Thursday 16th July (@ 1.30pm) August Board Meeting - Thursday 13th August (11-1pm) September Development Session – Thursday 10th September (11-1pm) October Board Meeting – Thursday 8th October (11-1pm)</p>